

Board of Trustees, Eustis Police Officer's Retirement System

Meeting Minutes

Wednesday, November 10, 2021, 10:30 A.M.

City Commission Chamber

Trustees Present: Gary Winheim, Chairman
Diane Thomas, Secretary
Ken Toler, Trustee
Chris Horst
Kenneth Birkhofer

Others Present: Francheska Sabatini, Stone & Gerken
Tom Jones, Wells Fargo Advisors
Amanda Kish, Pension Resource Centers
Steven Stack, Highland Capital

1. CALL TO ORDER

Gary Winheim called the meeting to order at 10:30 A.M. The Board acknowledged that a quorum was present, and the meeting was properly noticed.

2. PUBLIC COMMENT

3. ITEMS FOR APPROVAL

The Board reviewed the Minutes of the meeting held on August 11, 2021.

Diane Thomas made a motion to approve the Minutes for the meeting held on August 11, 2021. Kenneth Birkhofer seconded the motion, approved unanimously by the Board.

The Board reviewed the revised benefit approval for Kenneth Birkhofer.

Ken Toler made a motion to approve the presented revised benefit approval Diane Thomas seconded the motion, approved 4-1 by the Board. Ken Birkhofer had to abstain from voting.

The Board reviewed the Interim Financial Statements and Expense Approval

Kenneth Birkhofer made a motion to approve the Interim Financial and Expense Approval Diane Thomas seconded the motion approve unanimously by the Board.

4. REPORTS

b. Investment Consultant: (Wells Fargo, Tom Jones & Mark Holder)

Mr. Jones reviewed the September 30, 2021, report stating the total return for the quarter was -0.8% compared to the benchmark of 0.4 %. The Fiscal year 16.9% versus the

return 18.4%. The total portfolio increased to \$25,048,848.00 for the quarter. He reviewed the performance for the quarter stating that International Equity was down at -1.1% and Highland Capital was -1.5% below the benchmark at -0.8%. Integrity Fixed Income return above the benchmark at -0.1%. The iShares were slightly below with the benchmark -3.1%. Clearbridge was below the benchmark at 0.3% and Confluence was below the benchmark at -1.6%. Mr. Holder informed the Board that portfolio no changes need to be made at this time.

Investment Manager Report: (Highland Capital, Steve Stack)

Steve Stack provided a report on the Domestic and International Equity Investment portfolio for the quarter ending September 30, 2021. He reviewed the market and consumer confidence. The consumer growth is slowing. He reported that the Value return for the quarter was -1.37 % versus the benchmark of -0.78% The International return for the quarter was -1.15% versus the benchmark of -2.99% Mr. Stack continued to review the report.

c. Attorney Report

The attorney reviewed the letter from the state regarding lowering the plan investment return. The Board held a discussion regarding the States letter. The Board suggested reaching out to the actuary regarding the investment return of the plan. The Actuary can provide scenarios of lowering the investment return of Plan.

Kenneth Birkhofer made a motion to approve an experience study by the actuary for the investment return assumption. Ken Toler seconded the motion, approved unanimously by the Board

Mrs. Sabatini addressed the share distribution and the processing of the distribution. The share distribution will be a one- time lump sum distribution.

Mrs. Sabatini informed the Board that the Board Rules and Policy will need to be updated. She will bring it to the next meeting for review.

d. Administrative Report:

Mrs. Kish updates the Board on the Share Plan statements. The share statements will be presented at the next meeting.

Mrs. Kish presented the proposed 2022 meeting dates.

Mrs. Kish informed the Board that an election has been held for Ken Toler and he ran uncontested.

5. NEW BUSINESS

6. OLD BUSINESS

7. SCHEDULE NEXT MEETING Wednesday, February 9, 2022, at 10:30 A.M.

8. ADJOURNMENT The meeting adjourned at 11:21 A.M

Signed, Secretary Board of Trustees